



CSRAB EQUIPMENT, Page 1

Outdoor events requiring tables and chairs need to be coordinated through the CSRAB Special Events Office. Outdoor rental needs requiring more than 75 chairs and 10 six foot rectangular tables need to be for outdoor events will need to be provided by a preferred rental service. A 28 percent service fee will be applied.

STAFFING FEES *Charges are estimated and prices are subject to change without notice.*

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| Labor costs per person and per hour for the set up and break down of events | \$ 35.00 |
| Ohio Highway Patrol costs per Trooper and per hour (four hour minimum) | \$ 45.00 |
| Tour Guide fee per guide (two hour) | \$ 30.00 |

PRESS CONFERENCE PACKAGES

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| *Atrium/Rotunda/Crypt Press Conference Package | \$170.00 |
| Includes: CSRAB administrative permit application fee, podium, microphone, speakers, media multiple plug box, 1 - 8 ft. table, 20 chairs, 2 easels and labor. | |
| *Other Indoor Press Conference Package | \$145.00 |
| Includes: CSRAB administrative permit fee, podium, media multiple plug box, 1 - 8 ft. table, 2 easels and seating for 16. | |
| Outdoor Standard Press Conference Package | \$200.00 |
| Includes: CSRAB administration permit fee, small portable outdoor sound system, media multiple plug box, 1-6 ft. table, 20 chairs, 2 easels and labor. | |

LITERATURE PACKAGE

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| Literature Table Package | \$ 60.00 |
| Includes: CSRAB administrative permit fee, 1 - 8 ft. table, 4 chairs, 2 easels and waste basket. | |

ELECTRICITY, SOUND SYSTEMS AND VISUAL AIDS

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| Electricity Fee | \$20.00 |
| *Indoor Sound System | \$100.00 |
| Includes: podium, microphone, media multiple plug box and speakers. | |
| Small Outdoor Sound System | \$100.00 |
| Includes: podium, microphone and speakers. | |
| Large Outdoor Sound System | \$200.00 |
| Includes: podium, microphone, speakers, monitor, 16 or 8-channel mixer and CD player. | |
| Microphones - Wired | \$ 25.00 |
| Microphones - Wireless | \$ 30.00 |
| Speaker Monitor | \$ 20.00 |
| Media Multiple Plug Box | \$ 50.00 |
| 42" Monitor with DVD Player | \$ 75.00 |
| DVD/CD Player | \$ 25.00 |
| Projector and Front Standard Screen | \$ 75.00 |
| *Projector and Rear Projection Screen | \$ 150.00 |



CSRAB EQUIPMENT, Page 2

SOUND SYSTEMS & VISUAL AIDS CONT.

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|---------------------------------------|-------------|
| *Teleconferencing | \$ 25.00 |
| Electrical Distribution Box (Spider) | \$ 100.00 |
| Keyboard - certain restrictions apply | \$ 50.00 |
| Easel | \$ 3.00 ea. |

SPECIAL EVENT EQUIPMENT

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| *Coat racks | \$ 10.00 ea. |
| Risers - 4' x 8' 12 risers available | \$ 20.00 ea. |
| 6 ft x 2.5 ft Rectangular tables | \$ 6.00 ea. |
| *8 ft x 2.5 ft Rectangular tables 20 tables are available | \$ 6.00 ea. |
| *60" Round tables 40 tables are available | \$ 6.00 ea. |
| *30" Round Caberet Tables 40" high/ bar height, 7 tables are available 29" high/ dining height, 7 tables are available | \$ 6.00 ea. |
| Chairs 500 chairs are available | \$ 1.00 ea. |
| Wooden chairs - certain restrictions apply 10 chairs are available | \$ 3.00 ea. |
| *Rope and Stanchion 4 sets available | \$ 6.00 per set |
| *Sign Stanchions Limited number available | \$ 10.00 ea. |
| Megaphone | \$ 10.00 |
| *Backdrop with photo of Statehouse, 7' in height, 8' in width | \$ 50.00 |
| *Pipe and Drape 8' in height 24 feet available | \$ 5.00 per ft. |
| *Pipe and Drape 9'- 16' adjustable 24 feet available | \$ 5.00 per ft. |
| 8 ft poles and bases | \$ 20.00 per set |
| Parson Podium | \$ 10.00 |
| Lectern | \$ 25.00 |

**Indoor use only*